FY-2024 Sells Community



Clothing Allowance Guidelines

Follow the steps below and submit your application to Sells Community by 5PM (MST) before the last business day of the month.

Applications may be submitted electronically, mailed or hand delivered to the Sells District Office. Applications will be reviewed to ensure the application is complete and all required documents are attached according to the budget justifications.. Please note, original Clothing Allowance Application and General Welfare Law Application documents will be required.

- 1. Limit of three (3) children (per household) enrolled in the Tohono O'odham Nation (T.O.N.) may be eligible to receive a Clothing Allowance in the amount of \$300.00 per child. Assistance will be considered every other year for Pre-K – 12th grade.
- 2. The parent/guardian must be a Sells District/Sells Community member. ☐ Guardians must provide current legal documentation. Letter from CPS Case Managers, Power of Attorney will not be accepted. ☐ A copy of parent/guardian T.O.N. enrollment certificate or T.O.N. tribal ID must be provided. ☐ A copy of the child's T.O.N. enrollment certificate or T.O.N. tribal ID must be provided 3. The parent/guardian who are Sells District/Sells Community members who are applying on behalf of a child who is non-Sells district members/non-Sells community members: □ Submit letters of denial from the child's enrolled T.O.N. community/district. 4. The following school records are required for each student:
- □ Report card/grades for the last four (4) quarters, and current term.
 - ☐ Attendance records for the last four (4) quarters, and current term.
- 5. Children enrolling in Early Head Start/Pre-K/Kindergarten will require:
 - ☐ An acceptance letter.
- 6. Parent/guardian must complete and submit W-9 form.
- 7. ALLOWANCE WILL BE USED TO PURCHASE CLOTHING AND SHOES ONLY. NO SCHOOL SUPPLIES WILL BE PURCHASED.
- 8. Receipts must be turned into the Sells District Office within ten (10) working days after receipt of check. Only receipts dated after the check is received by the requestor will be accepted. Failure to do so will disqualify you from any further assistance from the Sells Community. The total amount requested will be converted to a loan.
- 9. The parent/guardian is required to attend the community meeting to present their request for Clothing Allowance.

ALL INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

All applicants will be contacted by the community.

Email Applications to SellsCommunity@sellsdistrict.com Mail applications to: Sells Community/Sells District, P.O. Box 910, Sells, Arizona 85634



FY-2024 SELLS COMMUNITY CLOTHING ALLOWANCE APPLICATION

October 1, 2023 - September 30, 2024

Email to Sells Community@sellsdistrict.com, Deliver to Sells District Office or Mail to Attention: Sells Community, P.O. Box 910, Sells, Arizona 85634.

PLEASE PRINT CLEARLY

PARENT/LEGAL GUARDIAN INFORMATION:

Name:	- VIII	T.O.N. Enrollment No	S
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(Street Address / P.O. Box)		(City) (State)	
elephone No: (Primary)	r on the base of the second	_(Secondary)	and to entropy of the
mail:			
CHILD(REN)'S INFORMATION:			
. Name:			
. Name:	1.0	N. Enrollment No.	Age:
Name of School:			Grade:
Relationship to Child:	l Marino bris _c eletreo Lindon bris celetro	Telephone No	obso ringtil Ci voissiron e. C.
City:	State:	Zip:	or antiferro reconst. X
Name:	T.O.N. Enrollment No.		Age:
Name of School:			
Relationship to Child:	DESTRUCTORS	Telephone No	W.X.X.X.MOTIV
City:	State:	Zip:	
City:			
Name:	T.O.	N. Enrollment No.	Age:
Name:Name of School:	287 10071 2012 18126	e tourier our dear any p	Grade:
	Telephone No:		
City:			
ommunity representatives. I understand tha urther understand that all receipts will be tu heck. I verify I have read the Clothing Allo	, understand the total t	at my Clothing Allowance App plications are forwarded to the S ce ten (10) working days after re	
Signature:		Date:	

Tohono O'odham Nation - General Welfare Law APPLICATION FOR ASSISTANCE

1. Type of Assistance Requested			Applica	Application Date:			
2. Person applying	for assis	tance:					
	9 101 40010				1		
Last name			First Name		Mid	dle Initial	
Address		City	State		Zip Code	Telephone #	
Mailing Address	City		State	Zip Cod	le		
3. Tribal Enrollmo	ent Numb	er:					
and correct to the and for other agei information needed	er penalty best of macies, depa	of perjuy knowled	purpose of assist	che past 12 cance receivers cormation de verificat other in	months? (Nowed (or why provided in ion of all individuals, as	Nation, district,	ed, se
which I do not prov	pay any as	ssistance ed recei	that is not used pts. I understan	d that I m	ay be denie	gram purpose, or for ed future benefits unti- led under the GWL.	r il I
7. Applicant Signat	ure				Date		
8. Official Use On	ıly:						
	to address ram guidel	ines [] S		ram [] No			
-				Date:	1		
Authorized Sign	iature:		1	Jaic			Page 1 November_201

INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR ASSISTANCE

- 1. Type of Assistance Requested: Provide the name of the type of assistance that the applicant is requesting (for example: housing assistance, funeral assistance).
- 2. Person Applying for Assistance: Provide the name, address, and telephone number of the person who will be signing the form. If the applicant does not have a telephone, write 'none' in this space. If the Application is for burial assistance, the applicant is the deceased person. Write the words 'For the benefit of' above the person's name.
- 3. Applicant's Tribal Enrollment Number.
- 4. Explanation of Need:
 Please explain the reason for your request. For example: "My roof is leaking and I have exhausted other program resources." Attach additional sheets of paper if necessary. Also attach any estimates or documents you may have received that justify the expense or need.
- 5. Has the applicant applied for assistance with other agencies such as the Nation, the state, the federal government, their district, or their community? Check Yes or No. If the applicant checks yes, please include the type and amount of assistance received, as well as reasons that additional assistance is needed. If assistance was denied please state why.
- 6. In section 6.A., the applicant provides his or her permission for the program agency (a department of the Nation or the district) to verify information received on the application form by contacting another agency, department or program that holds that information. In section 6.B., the applicant verifies that all information in the application form is true and correct. In section 6.C., the applicant agrees to provide receipts for any purchases under the assistance distribution. If any funds are improperly spent, or not properly supported with receipts, the applicant must repay any assistance provided.
- 7. Applicant 'Signature' and 'Date'. Applicant signs and dates the application. By signing the document the applicant authorizes the release of records by another agency, verifies that all information provided is true and correct, promises to provide receipts for any purchases under the assistance distribution, and agrees to repay assistance if any portion of the assistance is not used for a proper program purpose or if receipts are not provided. If the application is for burial assistance, the personal representative of the deceased should provide the signature on behalf of the deceased.
- 8. For Office Use Only: A staff person of the Nation or a district will determine whether the applicant meets or does not meet the General Welfare Law and applicable program guidelines.

Note: The information provided on this Application is confidential, personal information. Program staff should protect this document from unnecessary disclosure, and should limit access to it within the program office.

Assistance that complies with the GWL is intended to qualify for tax free treatment under Internal Revenue Code Section 139E. However, neither the Nation nor a District, as applicable, can provide tax advice or guarantee tax treatment of any specific assistance payment.

SELLS COMMUNITY

P.O. BOX 910, SELLS, ARIZONA 85634

Phone 520-383-2281

Fax 520 383-3096

Please explain how you and yo	our family benefit fr	om the assistance you are	applying for:
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Community Member Signatur	e:		
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Date:			

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(Rev. October 2018)

Department of the Treasury Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

	1 Name (as shown on your income tax return). Name is required on this line; d	o not leave this line blank.							
	2 Business name/disregarded entity name, if different from above								
	Check appropriate box for federal tax classification of the person whose nar following seven boxes.			4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):					
	☐ Individual/sole proprietor or ☐ C Corporation ☐ S Corporation single-member.LLC		Trust/estate	Exempt payee code (if any)					
	Limited liability company. Enter the tax classification (C=C corporation, S Note: Check the appropriate box in the line above for the tax classification LLC if the LLC is classified as a single-member LLC that is disregarded from the owner for U,S, federal tax p is disregarded from the owner should check the appropriate box for the tax classified.	on of the single-member own rom the owner unless the ow ourposes. Otherwise, a single	ner. Do not check oner of the LLC is e-member LLC that	Exemption from FATCA reporting code (if any) (Applies to accounts maintained outside the U.S.)					
bec	Other (see instructions)	T c	Requester's name and address (optional)						
See St	5 Address (number, street, and apt. or suite no.) See instructions.		tequester s name a	and address (optional)					
	6 City, state, and ZIP code			,					
	7 List account number(s) here (optional)								
Par	Taxpayer Identification Number (TIN)								
backu reside	your TIN in the appropriate box. The TIN provided must match the nar pp withholding. For individuals, this is generally your social security nur and alien, sole proprietor, or disregarded entity, see the instructions for s, it is your employer identification number (EIN). If you do not have a	mber (SSN). However, for Part I, later. For other	ra.	curity number					
		1. Also see What Name ar		identification number					
Note: If the account is in more than one name, see the instructions for line 1. Also see <i>Number To Give the Requester</i> for guidelines on whose number to enter.				-					
Par	t Certification			·					
Unde	penalties of perjury, I certify that:								
2. I ar Ser	e number shown on this form is my correct taxpayer identification num n not subject to backup withholding because: (a) I am exempt from ba vice (IRS) that I am subject to backup withholding as a result of a failu longer subject to backup withholding; and	ackup withholding, or (b) I	I have not been r	notified by the Internal Revenue					
3. I ar	n a U.S. citizen or other U.S. person (defined below); and	•							
4. The	e FATCA code(s) entered on this form (if any) indicating that I am exem	npt from FATCA reporting	is correct.						
you ha	ication instructions. You must cross out item 2 above if you have been rave failed to report all interest and dividends on your tax return. For real e sition or abandonment of secured property, cancellation of debt, contributhan interest and dividends, you are not required to sign the certification,	state transactions, item 2 o tions to an individual retire	does not apply. Fo ment arrangemen	or mortgage interest paid, it (IRA), and generally, payments					
Sign Here		D	ate ►						
Ge	neral Instructions	• Form 1099-DIV (divi	idends, including	those from stocks or mutual					
Section references are to the Internal Revenue Code unless otherwise noted.		Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)							
Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.		 Form 1099-B (stock or mutual fund sales and certain other transactions by brokers) Form 1099-S (proceeds from real estate transactions) 							
Durnose of Form		Form 1099-K (merchant card and third party network transactions)							
Purpose of Form An individual or entity (Form W-9 requester) who is required to file an		Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)							
identi	nation return with the IRS must obtain your correct taxpayer fication number (TIN) which may be your social security number), individual taxpayer identification number (ITIN), adoption	• Form 1099-C (canceled debt)							
taxpa	yer identification number (ATIN), or employer identification number	` '	 Form 1099-A (acquisition or abandonment of secured property) 						
(EIN), amou	to report on an information return the amount paid to you, or other intreportable on an information return. Examples of information	Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.							
returns include, but are not limited to, the following. • Form 1099-INT (interest earned or paid)		If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding,							

later.

• Form 1099-INT (interest earned or paid)